INSTITUTIONAL MANAGEMENT AND OPERATIONAL MANAGEMENT

Dates and duration to be agreed upon

Location to be agreed

Please contact us for a personalised quote

OBJECTIVES

- Develop the tools to analyse your department and its methods of functioning.
- Master the main strategic analysis tools and measures of your organisation.
- Identify the performance levers within your organisation.
- Master the design of dashboards as a management tool.

THE BENEFITS OF YOUR TRAINING

- The training approach favours participatory tools: sharing of experiences, practical work and role-playing.

TARGET AUDIENCE

Government officials

GOOD TO KNOW

Example of a 5 days programme

EDUCATIONAL PROGRAMME

Module 1

Institutional management : designing a department project

- The approach's objectives and stakes: vision, strategic direction plan, overall objectives.
- From defining the objectives to monitoring the action plans: the methodological aspects of conducting a department project.
- Uniting around the project and managing the process of change.
- Planning and supervising the activities.

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Module 2

The strategic dashboard to manage the activity

- Methods and tools to manage the activity.
- Identifying strategic priorities and main objectives.
- Determining the levers for action.
- Constructing the dashboard and indicators.
- Ensuring deployment within the various hierarchical levels and positions.
- Using the dashboard in the monthly reporting procedures.

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Module 3

Performance monitoring

- How can performance be defined and measured?
- Performance actors within the structure: departments, quality managers, managers, etc.
- Methods and tools to monitor performance.

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Prerequisites : Have held or currently hold a position related to the training theme